

Hukanui School PTA

Monthly meeting minutes
Wednesday 21 February 2018 @ 7:30pm



Present: Debbie-Jo Baxter, Gretchen Hawkes, Cara Giles, Kate Cooper, Ruchita Sehgal, Jonathon Roberts, Liz Savage, Nichola Carter, Sheree Eyes, Jen Tilley, Susan Whibley, Kirsty Cobham, Jodi Gowers, Sarah Freemantle, Lisa Armstrong

B.O.T Rep: Carissa McCay

Teachers: Mrs Mitchell, Kim Martyn, Nicola Rankine, Michelle Bird

Apologies: Justin Walker, Ainsley Leslie, Vanessa Walworth, Mel Ruffel, Karen Cartmill

Welcome

Kate welcomed Teachers and Parents to tonight's meeting.

Acceptance of minutes from December meeting.
Minutes were taken as read. No matters arising

Correspondence

- Tupperware Online fundraiser
- Fun Run information
- Lots of correspondence about chocolate and other food goods

Treasurer's Report

Treasurer's report for Dec an Jan, prepared and read by Cara

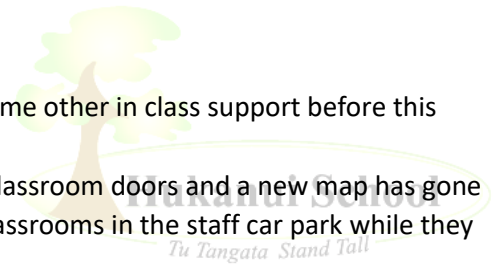
Opening balance as at 01 December 2017 was	\$ 22,765.05
Total withdrawals for December 2017 were	\$ 1,131.25
Total deposits for December 2017 were	\$2,699.93
Total withdrawals for January 2018 were	\$ 13.25
Total deposits for January 2018 were	\$2.20
Closing balance as at 31 January 2018 was	\$ 24,322.68

Cara moved that the financial report for January be accepted, seconded by Susan.

A discussion was had and Kate moved we amend the constitution to say that we no longer require the accounts to be Audited at the end of the Financial year and Sarah Freemantle seconded this. Kate will research this further and the amendment will be passed by Kate, Cara and Debbie-Jo as the PTA Committee, along with Kim Martyn as the teacher representative so that the accounts can be completed before the AGM.

Teachers Report

- Welcome to our teachers here tonight: Michelle Bird and Nicola Rankine
- School camps and Activity days are completed and today the last year 5 camp headed away this morning. All have been a great success and show a real progression through the years as they build up to their final year 6 camp.
- Swimming lessons are well underway, and again we are very fortunate to have Jess, our support swimming teacher from Kelly Sports (funded by a Grant) who supports students in the pool each session.
- We have had a couple of new teachers start with us this year, Nikita Hannam (Year 5) and Sophie Robertson (Year 6), alongside others returning from leave Nicola Rankine (year 1) Melissa Beadle (year 1) and some new support staff, Hayley Carr, Nicole Taylor and Fiona Webber. We also are lucky enough to have Vicky, our new



Chinese language assistant who supports Elective classes as well as some other in class support before this programme begins.

- We have new classroom numbers which have been stuck onto main classroom doors and a new map has gone out to the community. 2 senior classes are currently working in the classrooms in the staff car park while they await their new build.
- A group of our students participated in the Weetbix kiwikids triathlon and were very kindly supported by Mr Browne again this year.
- This years road patrollers are beginning their training this week.
- Class Photos - Monday 5th March. ID photos have already been taken.
- Swimming Sports coming up in Week 6. Great opportunity for our students to share their swimming progress with their parents.
- Learning Conferences - Wednesday, Thursday week 7. School closes early at 1.30pm conferences start 1.45pm. Link has been sent out and is available on website to book these in. The maths open day will be Friday 23 March.

BOT news

- Board meeting is happening tonight so brief feedback below, formal to come next meeting.
- Board are going to look to set the PTA a fundraising target for the Living Room. This is a huge project.
- Thanks to the PTA for already supporting learning opportunities for students by funding IXL this year already.
- NZ uniforms are now online and can be ordered this way.
- COL - added new school. Up to 19. Sylvester. Hoping to have signed off by end of month.
- Analysis of variance, to be sent to Ministry - looking at target groups based on last year. What we did. Outcomes. Variance. Where to next.
- New charter shared - biggest change taking out National Standards wording - different colour scheme
- Roll - last year 663 - this year 720 inc. 12 international students.
- New classroom plans tabled -

General PTA Business

- Nothing Naughty bars had a price increase to \$2.50 per bar. It was released for 3 weeks last year and made a good profit. We will go ahead with this and promote it this term and then leave it rolling over for the rest of the year.
 - Week 5 – send out Email – Week 6 – Promote largely, Facebook, emails, posters around school.
 - Ezi lunch – Mel Ruffel please add this item
 - Kate will Liaise with DJ and Mel to get this started on 28 Feb.
- Chocolate fundraiser – Mel Ruffel – Whitakers - previously made \$13,000.
 - We will promote this early Term 2
 - Each family is sent home with a box of chocolate. \$2 a bar. No obligation to buy/sell the chocolate. We can return the chocolate if the Carton of 10 boxes is unopened.
 - Helpers: - Cara, Kirsty, Susan, Nick, Gretchen, Kate, Sarah, Jen and Lisa.
- Reusable bags - previously made \$500.
 - This will roll through the year as we can order in boxes of 20, 30, 40.
 - Will leave a few at the office
 - Ezi Lunch – Mel Ruffel please add this item

New Business

- Spell-a-thon
 - Will be completed this year – Kim will check with David (Principal) about when this will happen.
- Gala Survey Feedback
 - 183 responses – Feedback overall was really positive and lots of offers already for help.
 - We will have an initial Gala setup introduction meeting on Monday 12 March 2017 at 7pm in the school staffroom which the previous Gala committee is happy to attend and has also given details for the new committee to contact them if needed.
- Meeting date for AGM: 14 March 2018 7pm. PTA meeting to follow straight after at 7.30pm.
 - PTA Meeting dates will be set at this meeting.
- Adding in the EZi lunch role to whichever one we decided this was going on.
 - Lisa Armstrong will be assisting from April and will Liaise with Mel Ruffel to complete this.
- Grants position in the PTA



- Cara will complete this role with help from Carissa, Susan and Lisa.
- Swim Safe Grant
 - Te Rapa pools is down for renovation.
 - Cara will catch up with Bruce to discuss this.
- PTA drive to get more parents.
 - Coffee Cart – Date TBA
 - Pizza night meeting
 - Dough-Raiser – Carissa will talk with Domino's and Jonathon Roberts will assist.
- Jump Jam DVD
 - Debbie-Jo moved that the PTA pay for the latest Jump Jam DVD, seconded by Jen Tilley.

PTA rep for next BOT meeting on 28 March 2018

- Cara Giles.

Next PTA meeting 14 March 2018 at 7.30pm – AGM at 7pm.

Meeting closed 9.05pm