

Hukanui PTA Meeting Agenda

Monday 11 March 2019

7.30pm School Staffroom



Present: Kim Martyn, Lisa Gwyn, Nicky Main, Carissa McCay, Kate Cooper, Ruth Dray-Smith, Jen Tilley, Rose Roberts, Cara Giles, Christine Jones, Lisa Armstrong, Gretchen Hawkes, Justin Walker, Jodi Gowers

BOT Rep: Carissa McCay

Teachers: Kim Martyn, Lisa Gwyn, Nicky Main, Angela Strange, Susan Johnson

Apologies: Vanessa Walworth, Nichola Carter, Carolyn Bushell

1. **Welcome** - Jen Tilley opened meeting 7.31pm
2. **Acceptance of minutes** from February Meeting - moved by Jen seconded Kate, meeting agreed
3. **Correspondence**
 - a. Kids Can – request to support by way of ‘fun run’ or similar with all funds going to Kids Can. Meeting not keen to use our cross country to fundraise for Kids Can, but suggested that “Add to Uniform” day could be directed to Kids Can. Will follow up with David.
 - b. The following fundraiser options are not to be pursued - Tupperware Water Bottle Fundraiser, Cookie Time, Photo Fundraiser, Artwork into Gifts, First Aid Kits
4. **Treasurer’s report** – Cara Giles moved that the accounts as presented were a true and accurate record for February. Seconded by Kim Martyn

Opening balance as at 1 Feb 2019	\$32, 758.76
Income received	\$252.43
Payments made	\$2,162.75
Closing balance as at 28 Feb 2019	\$30, 848.44
5. **School news** – presented by Lisa
 - Welcome to our teachers here tonight: Susan Johnson and Angela Strange
 - Learning Conferences are the 20th and 21st of March. School will shut at 1:30pm both days.
 - Swimming Sports have all taken place and involved 730 children. Lots of parent support. Interschool takes place next week.
 - Our Kelly Sports swimming teacher finished last week. It has been great having this extra teacher in the pool to support our swimming lessons.
 - Electives start in 2 weeks for year 2 up.
 - We have four student teachers from Salisbury University who started today.
 - Winter Sports teams are about to start being announced and organised in the next couple of weeks.
 - We have a few additions to staff: Angela Stephens (starting up Room 26, Year 1 class), and Angela Strange and Maree Smith in Room 24 for Nicola Rankine who starts her maternity leave in Week 9.
 - Weet-bix kids tryathlon, we had about 60 children who registered through the school take part

- Class photos have been taken.
- Feedback from some of the teams about family fun night

Positives	Challenges	Interesting
<p>Lots of parents and different families participating, Positive feedback from families. Very well organised and easy to run, Most families looked like they were really enjoying themselves, A range of different activities for all, Loved the challenges and activities - very well loved by community, Great weather</p>	<p>A parent complaining that it was “only an hour long”, Some children/families were randomly using the equipment when they shouldn’t, eg. needed to line up first. Some children were roaming by themselves.</p>	<p>Interesting to see some family dynamics when the tasks got really difficult. Some people did not know where the senior hub was - maybe put chalk arrows on the ground saying “senior hub this way”; Making it clear to adults and kids that they have to stay together and can’t wander off on their own. Using microphone to inform adults of need to vacate the area,</p>

- Mike Fitness and Nikita Hannam have won Staff Scholarships for Mind Lab.
 - We have New Entrant parents evening this Thursday
- 6. BOT news** – presented by Carissa McCay
- A huge Thank you to Kate, Cara, Debbie-Jo, Jen and Kim for all their hard work over the years.
 - The new school charter and Analysis of Variance have been sent to the MoE. Copies of the charter will be given out to every family at learning conferences.
 - Reviewed camps - all really successful building on experiences from the previous years. Year 6 off this week to Tui Ridge. Junior activity days later this term.
 - Roll standing at 720 (708 same time 2018), 11 international students. 152 children ELL.
 - Start date in 2020 will be 3 February a little later to dodge heat but also not too late for camp preparation
 - Two new classrooms by the Ministry - design is out to tender. No indication yet when this will start as the MoE does this build not the board.
 - Living Room renovations is moving, hoping to be complete by August 2019
 - Over the next two months there will be disruptions due to work being carried out to make it safer for special needs children - more ramps, levelling concrete, removal of stairs, widen pathways etc. The rest of the school will be painted in our new colours this year funded by the board’s maintenance budget. The living Room is out to tender, still on target to be completed by September
 - Alice Baucke voted in as new Chairperson
 - Board elections June 7th

7. Matters arising from the minutes – current PTA business

a. Family Fun Night – Review/PMR – Lisa

Plus	Minus	Recommendations
<p>Great night Great buy-in from teachers-good organisation of activities. Great having sausage sizzle and juices, need more next time.</p>	<p>Was a great night but hard to meet new families from the same class. Not enough rubbish bins. Improve sausage sizzle management Not enough float change</p>	<p>Not much luck getting helpers from requests. Helpers we did get came from Lisa requesting specifically. Need to rethink how we get helpers, how we get members and helpers for events. New parent induction evening/morning teas-ask for members. Have class specific activities. Have activities that need 2 families work together. Selling cold drinks would be popular (only if hot and sunny!)</p>

- b. Grant for Sports Uniforms – Deirdre has provided numbers needed. Jen has made initial enquiries for quote from Trio. Will also get competing quote, then pass onto Grants ‘team’
- c. Second Hand Uniform Sale – Friday 5 April – week 9 – Jodi/Jen – lots of donated items in office as well. Jodi washed all unclaimed lost property – donated some items, rest will go in 2nd hand sale. Cash only.
- d. Entertainment Books – Rose - Launch end of March. Sold 1 book already. Early bird specials available, actual book or digital version.
- e. Pool Cleaning Machine - Kim - Domestic one should be good enough, around \$3-4000. Need to measure the pool. Also recommended a tray to step in before children swim to clean feet. Question raised about whether a contract with a pool maintenance company may be more cost effective in the long run – concern that machine only gets used for 1 term, then may deteriorate while in storage. Kim has agreed to investigate this option as well.
- f. Clothes Racks for Uniform Shop/Lost property – Jen – not pursued
- g. Review of Fundraising Timetable/Calendar
 - i. Reusable bags T1-4
 - ii. Entertainment books T1
 - iii. Readathon, hotdog/sausage sizzle day end T2
 - iv. Chocolates, Calendar art, Disco T3
 - v. Greats and Grands T4

8. New Business

- a. Coffee Mornings at Chartwell – Lisa. School community, all welcome, Chartwell to give free coffee vouchers, and will print flyers. First Wednesday of each month, 8.30-10am. Aim to build relationships, increase PTA involvement.
- b. Suggested Goal for 2019 – internal Hall spruce up – meeting in agreement in principle (dependant on cost) – would also be keen to look at replacement of bathroom fittings and fixtures, new flooring. Jen will speak with David. Gully - why is it not used? What needs to be done to allow students back there? Ruth to follow up

with Michelle White and see how we can progress with this. Offers to help – Justin, Nicky, Rose.

- c. Grants Person/Team – Megan Thorne has offered to take on this role.
 - d. New BBQ for PTA/School – meeting agreed that Justin will investigate and purchase a suitable BBQ (up to \$500) – this will live on the staff deck and be able to be used for staff and school events when a larger trailer BBQ is not required.
 - e. Ice packs for sports kits – these are sorted when making up training bags, and if more required, a request is put into the PTA to fund these.
 - f. Readathon – planned for 4 weeks at beginning of term 2. Structure of fundraising will be confirmed by each team. Focus on book characters, authors and illustrators to visit. Week 3-4 focus on the library. Friday 24 May - Book character dress up day. Teams to parade. Susan and teachers leading this. Help will be required from PTA to count money.
9. PTA Rep for the next BOT meeting – Wed 3 April 7pm – Nicky, Jen to go
 10. Next PTA meeting - Tuesday April 9th 7.30pm in staffroom
 11. Meeting closed at 8.52pm