

Hukanui School PTA

Monthly meeting minutes
Wednesday 14 March 2018 @ 7:30pm



Present: Kate Cooper, Cara Giles, Lisa Armstrong, Jen Tilley, Jenny Abel, Gretchen Hawkes, Susan Whibley, Jono Roberts, Jodi Gowers, Sarah Freemantle, Ruchita Sehgal,

B.O.T Rep:

Teachers: Kim Martyn, Ashleigh Hope, Natasha Hendrikse, Sharon McLean,

Apologies: Nic Carter / Ainsley Leslie / Carissa McCay / Debbie-Jo Baxter / Mel Ruffell / Karen Cartmill / Vanessa Walworth

Welcome

Kate welcomed Teachers and Parents to tonight's meeting.

Acceptance of minutes from February meeting.

Minutes were taken as read. No matters arising

Correspondence

- Kids Can Bakers Delight Hot Cross Buns
- Beeswax Covers
- Skinwise Sunblock kits
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Treasurer's Report

Treasurer's report for Dec an Jan, prepared and read by Cara

Opening balance as at 01 February 2018 was \$ 24,322.68

Total withdrawals for February 2018 were \$ -

Total deposits for February 2018 were \$ 1.87

Closing balance as at 28 February 2018 was \$ 24,324.55

Cara moved that the financial report for January be accepted, seconded by Susan Whibley.

School News:

- Welcome to our teachers here tonight: Sharon McLean, Natasha Hendrickse and Ashleigh Hope
- Learning Conferences are underway. Last day tomorrow. Maths open day coming up next week Friday.
- Swimming Sports have all taken place involved 730 children. Even though a few postponement days were needed, they ran successfully and it was great to see the progress in confidence and ability in the children. Lots of parent support. Interschool takes place next week.
- Our Kelly Sports swimming teacher finishes this week. It has been great having this extra teacher in the pool to support our swimming lessons.
- Senior School Leaders have been announced, as have some of the other senior roles that are available for our senior students. Positions have been increased to allow opportunities for Year 5 leadership roles.
- Electives start next week for year 2 up.
- Winter Sports teams are about to start being announced and organised in the next couple of weeks.
- In the newsletter tomorrow you will see that Jill Palmer and Taylor Moxon are moving on at the end of this term. Both will missed. Jill's position has been advertised in the Times today. A new teacher has already been appointed for Room 20 and will be announced soon. Rachel Beale is going to lead Kapa Haka and Michelle Bird is taking over as Year 2 team leader. Support staff member Vicky Surrey is also on the move to Christchurch.

BOT News:

- No meeting between our dates.



General Business

• **Nothing Naughty Bars**

We have reapplied to sell these and been successful. There are some new products and price increased.

- Look to get this out next week (19 – 24 March). There will be some forms in the office, but will be primarily done through EZilunch.
- Request to David to put onto the school facebook page.
- Note to go in newsletter for next week.

• **Reusable Bags**

This is up on EZilunch and there is stock available.

- Lisa will update form and drop to the office. Sarah will check in with office ladies about having forms there for this.
- Note to go in newsletter for next week.

• **Entertainment Books**

Last year we sold over 100 books (equal amounts of digital & hard copy) which raised \$1,378 for our school community. 2018 Goal is to sell 200 books giving the PTA a fundraiser sum of \$2,500.

To achieve that we will have a 5 step plan.

1. Leaflet to each student informing about arrival of Entertainment Books with an option to decline.
2. Creating a “blacklist” from roll with the returned opt-outs.
3. Books delivered in classrooms to participating students with instructions.
4. Drop box in office for unsold books that have to be returned within two weeks.
5. Purchase payments can be done online or in school. Or a digital version can be ordered.

Ashton McGill is our account manager and will help with the book delivery and returns. Lost or damaged books can be written off so the financial risk for the PTA is minimised.

The launch of the books is 28/03/2018 at 5:30 pm. At the moment the invitation is for Jenny Abel + one guest.

Debbie-Jo and Kim helped with the early bird notification, as of 13 March orders were 11 digital - 3 hard copies)

- Jen advised we need to update the info blurb on the online order page. This will be updated to: *To help continue to give your children the school they deserve.*
- We voted to send a form to students: offering the option to order online or to order a hardcover book. Box of books delivered on the 28th.

• **Chocolate Fundraiser**

Whittakers chocolate: Term 2 early (look at week 1).

A box per family will be sent home with a clear note about returning if you don't want to sell.

- Cara will contact whittakers to order boxes. Kim will contact Cheryl about number of families.
- Ensure that email goes to out to extended PTA for support with this. Cara will compose note to go home with boxes.
- Looking to get delivered on the first Monday of term. Deliver Wednesday 2nd May to classrooms.

• **Fundraising**

Discussion around the Living Room Kitchen - feel like it is an unknown (do our parents know about it?).

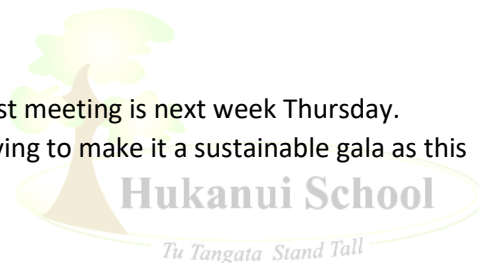
Discussed that we have \$30,000 from last year – Aim to get \$30,000 (2018). This is our target for this fundraiser/project. This allows extra funds to be used to support other projects.

New Business

• **Gala Meeting Feedback**

Jen Tilley is the Gala coordinator for this year.

Lots of families present. 7 committee members have been formed. First meeting is next week Thursday. This meeting will set the proposed date November 10th. Looking at trying to make it a sustainable gala as this links to our school ethos.



- **Creokit**

Can we link this to EZilunch? – Will look at this later in the year as it is good that it is something for kids as lots of our fundraisers are adult base.

- **Ecostore Soap**

Soap boxes - there are blank ones that kids can design. Soaps you sell for \$2.50, make \$1.00 per bar. 2 flavours. Minimum of 288 blocks of soap, which carries 4 cases. You would make \$288.

Maybe an idea for Gala stall? / Have it as a reusable sustainable stall / Include the reusable bags / Beeswax wraps / Worm Wees

- **Photo Shoot**

\$10 portrait – minimum 30 families = \$300 profit for the PTA.

This seems like a really good idea - nice and easy.

- Debbie-Jo to find out if there is a maximum number of people that we can book in.

- **Swimsafe / Grants**

Cara has printed off the forms and is in the process of gaining 2 quotes. Waterworld and St Pauls.

- It was agreed to apply to the Trillian Trust for \$13,000 towards the cost of swimming and water safety instruction for our children.

- **Fundraising**

We need to look at linking the fundraising tab on EZilunch onto our website.

PTA Rep for next BOT Meeting 28 March 2018

Cara Giles

Next PTA Meeting

Monday 9th April

Meeting Closed: 8.40pm