



## Hukanui School PTA

Monthly meeting minutes

**Tuesday 9 April @ 7:30pm**

School Staffroom

**Present:** Jen Tilley, Benny Barnett, Melissa Shields, Rose Roberts, Jacqui McDonald, Rebecca Ralph, Susan Whibley, Jen Burns, Cara Giles, Lisa Armstrong, Christine Lang, Rochelle Depledge, Ruth Dray-Smith, Kate Stokes

**B.O.T Rep:** Nil

**Teachers:** Anne Flanagan, Nikita Hannam, Michelle Bird, Nicky Main, Lisa Gwyn

**Apologies:** Justin Walker, Nicola Carter, Gretchen Hawkes, Kim Martyn, Carissa McCay, Megan Thorne, Jodi Gowers, Kate Cooper, Sarah Freemantle, Christine Jones

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### Welcome

Jen Tilley opened the meeting at 7.32pm. A round of introductions was made.

### Acceptance of minutes from 11 March 2019 meeting

Minutes were taken as read. No matters arising. Moved - Cara, seconded - Rose.

### Correspondence (presented by Lisa)

- Honey packs sold for \$10 (12 in a pack) and we make \$5, a lot of packaging - No further action.
- Kids Can Fun run wanting us to raise money for Kids Can- discussed at last meeting with decision of No further action. Noted that they have had 200 schools sign up.
- Range of other small fundraising options such as chocolate, bags, tea towels, produce bags. No further action as we are focussing on big fundraisers this year.
- Noted that existing produce bags we have for sale are really good. Action: Susan to talk to Sarah Freemantle about existing stock levels and how it is going. PTA to re-advertise these, put for sale on EZ lunch again?

### Treasurer's Report

Treasurer's report for March 2019, prepared and read by Cara Giles

Opening balance as at 01 March 2019 was	\$30,848.44
Total withdrawals for March 2019 were	\$6,659.59
Total deposits for March 2019 were	\$5,258.75
Closing balance as at 31 March 2019 was	\$29,447.60

Cara moved that the financial report for March 2019 be accepted, seconded by Susan.

### Teachers' Report

- Welcome to our teachers here tonight: Anne Flanagan, Michelle Bird and Nikita Hannam
- A group of students went to Interschool swimming and represented our school very well. Some exciting results and amazing sportsmanship from our students towards each other.
- A team of teachers participated in Relay for Life this year
- Electives are underway and you can hear and see the buzz around the exciting choices this term.
- We ran our Maths Open Day again this year, with another great turn out of parents. Around 85 turned up to the session in the hall. Really positive experience had by all with parents meeting maths teachers, some great photos on facebook.
- Greats and Grands have started back in some classrooms. Such a lovely opportunity offered to our students to support and encourage a positive reading habit.

- Winter Sports Teams are beginning to take shape as these start the beginning of Term 2.
- Summer Sports photos have been taken
- ANZAC service will be run by the student leaders first Friday back next term.

#### **BOT news (updated by Lisa G as no BOT rep at meeting)**

- Roll currently 738, was 736 at same time last year.
- Staffing - Cheryl appointed Returning Officer for BOT elections on 7 June, results out 14 June.
- Hannah Wakefield returning in Term 3 and Abby Lomas in Term 4 - both will take junior classes.
- Teacher hours have been increased for ELL with Pam taking withdrawal groups as well as Judi Mossop due to higher numbers of children in the juniors speaking English as a second language. Supports staff still work in the class as well.
- Teacher Only Day on Tuesday 4 June approved for oral language professional development and advertised so parents can make the most of the longer weekend. School finishes for the year on Monday 16 December
- Outdoor education reviews presented from all teams celebrating successes and with recommendations for next year.
- Draft plans for Living Room extension up on wall in staffroom, tenders closed today.
- Roll Growth classrooms still in process. Peddle Thorpe have been appointed Architects for the project. The board and architect want to continue the 2 storey development rather than build on fields. There is a slow process with MoE adapting to the idea. A letter has been sent to the Minister with recommendations.

#### **General PTA Business**

- Fundraising goals for 2019. Jen presented the feedback provided by David Mossop:
  - Hall internal paint/spruce up \$20 000
  - Furniture for Yr ¾ classrooms \$15 000
  - Swimsafe \$13 000
  - Sports Uniforms \$5 000
  - IXL for 2020 \$5 000
  - Literacy Support (magnetic letter sets, phonics) \$2530

Noted that if pay for all above, we will end the year \$3,000 in deficit, even taking into account our planned fundraising for year. That is also without any allowance for extra spending requests that come in throughout the year. Hence the need to apply for grants for swimsafe/sports uniforms, look at other fundraiser options, and/or reduce our spending.

Action: Nicky to find out more information about the proposed timing for hall extension before PTA makes a final decision on supporting a hall refresh. Concern about spending \$20,000 (which could be applied to other areas) if the hall will be extended within the next five years. Once this information is known, we will be in a better position to allocate our available funds.

- Grants update: Sports uniforms & Swimsafe (Megan/Jen) -

**Resolution passed to apply to Trillion Trust for \$10,000 towards the cost of swimming and water safety instruction for our children.**

Action: Megan to approach Waterworld and St Paul's and/or St Peters for quotes to support grant application to Trillion Trust.

Once swimsafe funding progressing, will look at funders for sports uniforms.

- Add to Uniform Day - Kids Can (Jen) - we have since held an Add to Uniform Day for the Christchurch attacks - No Further Action
- Entertainment books (Rose) - Goal of 100 books for the year, currently at 56 (sold 122 last year) Currently at \$735 raised. Rose to check with David about using the LED sign to encourage people to buy them and to also ask Cheryl Brown about sending an email to parents specifically about it (not just in newsletter) as easier to forward. Have voucher to Little Mash to give away to encourage purchase from Hukanui, as so many groups

selling Ent Books Action: Jen will advertise via Facebook term 2. Please share/encourage family/friends to buy from us.

- Pool cleaning options (Kim) - Shelved until December
- Purchase of BBQ (Justin) - Justin has looked into it. Action: Justin to purchase when back.
- Possible gully improvements (Ruth)
  - Michelle would love assistance to maintain the path and board walk. Ruth had obtained a quote of \$10,000 to extend the boardwalk so it can be used more easily for cross country and to improve access. We were wanting to get it used during lunchtime but this is a no go due to health and safety issues. Could just gravel/mulch the muddy stretch? Fence - No Further action at this stage, but investigate ideas for board walk for cross country and improved access. Will require sorting out protruding nails, and an anti-slip surface.
  - Maintaining the Gully is important (as a special part of our school's character) and we need to have a school community working bee to help clear the weeds etc in Conservation Week. Action: Ruth and Rochelle to investigate and organise in line with World Tree Day/Conservation Week - we think in week of September 14th. Ruth to investigate prices for anti-slip material on the existing boardwalk.
- Second-hand uniform sale (Jodi/Jen) - Amazing sale, great donations and in good condition. Will consider a snap \$10 jumper sale ahead of winter? To look at options to "re invent" the Lost Property cupboard at next meeting.
- First PTA Coffee morning at Chartwell (Lisa) - 57 people turn up, positive feedback and next one on 1 May

#### **New Business**

- Upcoming fundraisers for Term 2: Hotdog/sausage day and Read-a-thon
  - Cara to co-ordinate money counting for readathon in Week 4 (week of 20 May)
  - Prizes - Action: Jen to speak to Nichola Carter about sourcing prizes via Pennys. Nichola has a supplier who may be able to give away free books to promote literacy. Pennys will also be able to help us source suitable prizes (at cost) for top money earner in Junior, Middle and Senior team, as well as Spot prize draw for all participating children (Assembly end of week 5). Pizza party for top earner class in each Junior, Middle and Senior Team - PTA to pay for. Action: Action: Lisa/Jen to ensure we acknowledge Penny's support after the readathon.
  - Decision to hold Hotdog Day on 28 June: Action: Susan to organise for the 28th June, end of Week 9 with support from Cara and Lisa. Action: Nicky to ensure Student Leaders not having their pizza day around this date.
- Gala/next community event - quick discussion held about timing of next gala, possible alternatives, community events - movie night, talent show. No decisions made. To be discussed more fully at next meeting.

**PTA rep for next BOT meeting on 22 May Wednesday 7pm:** to be confirmed at next PTA meeting.

**Next PTA meeting: Tuesday 14 May 2019 at 7.30pm**

Meeting closed 8.55pm