



Hukanui School PTA

Monthly meeting minutes

Tuesday 11 June @ 7:30pm

School Staffroom

Present: Jen Tilley, Lisa Armstrong, Gretchen Hawkes, Jodi Gowers, Ruth Dray-Smith, Rose Roberts, Kate Stokes, Christine Lang, Jacqui McDonald, Kate Cooper, Kim Martyn,

B.O.T Rep: Carissa McCay

Teachers: Nicky Main, Lisa Gwyn, Kelly Laird, Michelle White

Apologies: Susan Whibley, Cara Giles, Vanessa Walworth, Megan Thorne, Nicola Carter,

Welcome

Jen Tilley opened the meeting at 7.30pm. A round of introductions was made.

Acceptance of minutes from 14 May 2019 meeting

Minutes were taken as read. No matters arising. **Moved - Jen, seconded - Nicky, carried.**

Correspondence (presented by Lisa)

- Range of requests, about selling products, eg Fathers Day present gift market, re-usable bags, or fun run.

Meeting decided to take no action.

Treasurer's Report

Both the April and May accounts were presented, as the April report was unavailable at the May meeting.

Treasurer's report for April 2019, prepared by Cara Giles and read by Jen Tilley

Opening balance as at 01 April 2019 was	\$29,447.60
Total withdrawals for April 2019 were	\$0
Total deposits for April 2019 were	\$2.58
Closing balance as at 30 April 2019 was	\$29,450.18

Treasurer's report for May 2019, prepared by Cara Giles and read by Jen Tilley

Opening balance as at 01 May 2019 was	\$29,450.18
Total withdrawals for May 2019 were	\$60,051.94
Total deposits for May 2019 were	\$76,978.73
Closing balance as at 31 May 2019 was	\$46,376.97

Jen Tilley moved that the financial reports for April and May 2019 be accepted, seconded by Lisa Armstrong, carried.

Teachers' Report

- Welcome to our teachers here tonight: Michelle White and Kelly Laird
- We had a very successful full day of oral language professional development for our teacher only day with 60 support staff and teachers attending.
- Begovich builders start the Living Room Kitchen build this week. The board is also applying for grants at the moment to add to Board funds and the \$60,000 raised by the PTA.
- We are trialling a new lost property initiative at school in the hope to reduce the amount of lost property each week.

- Three Jump Jam teams competed recently and they received a second and third, and the senior team came second. They also won a sportsmanship award
- A group of 36 students took part in the Ngaruawahia Tough Guy and Gal event last Wednesday and Friday in a fun but gruelling event
- Hannah Wakefield returns from China in the last week of the term and joins the year 0-1 team and Hannah Mould returns from maternity leave in a week 8 when the new round of electives starts

BOT news

- Please vote for BOT if you haven't, voting extended until Wednesday.
- Jen reported back the feedback on PTA fundraising ideas from the last meeting: The Board was generally supportive of the gully re-vamp. Interested in the concept of an outdoor gully classroom, but need to get other major building projects out of the way first. Major request for PTA support is for the classroom furniture. Not keen at present to explore additional netting across the courts as considered a health and safety risk.

Fundraising - current and new ideas

- Upcoming fundraisers for T3&4
 - a. Hot dog Day - Friday 28 June - Susan W. Order form going home this Friday, due back next Friday. *ACTION: Lisa to contact Ez lunch so there is no Ez lunch that day, include notice of no Ez lunch in newsletter and ask Cara to include mention of this in order form.*
 - b. Whittakers Chocolates - End of Term 3, *ACTION: Rose to co-ordinate.* Will contact Cara re last year, and take from there.
- New ideas
 - a. Stainless steel pegs - Kate - investigated 2 different fundraising companies offering these pegs - no further action, as too expensive and available from the Warehouse at cheaper price.
- Update on current fundraisers:
 - a. Grants update - Swimsafe

Resolution:

At a meeting of the Hukanui School PTA on 11 June 2019, the Committee resolved to apply to the Southern Trust for a grant of \$10,000 towards the cost of swimming lessons and water safety for our children.

The Committee authorises Megan Thorn, Grants Officer, to apply on behalf of the Committee.

Moved by Nicky Main, seconded Gretchen Hawkes, motion carried.

- b. Readathon
 - report back - Jen - Many thanks to Penny's for the prizes, they were great. Fantastic money raised: approx \$14,800. Jen purchased gift cards of \$75 for each of the top earners, \$50 seemed too little acknowledgment.
 - lessons learned - Do we move to an online sponsoring system next time? Seems that these make more money. Good to keep prizes for top earners as at least \$75 in the future.
- c. Entertainment books - Rose - Goal was 100, we have sold 116. Fantastic effort, coming into the traditionally busy time for sales.
- d. Second-hand sale - report back - Jodi - Made just under \$500 at last sale, with not much stock. Sold lots of fleeces at the \$10 sale. *ACTION: Lisa and Jen to put in the newsletter and on facebook asking for donations.* Next sale to be in term 3.
- e. Re-usable produce bags - Sarah F - they are selling slowly, not to purchase a further box at the moment.
- f. Yummy stickers - Jen - These continue until the end of term 3.
- g. Calendar Art - Gretchen - *ACTION: Lisa G to request folders back from teachers please and Gretchen to progress arrangements.*

PTA support - financial and/or practical - current and new

- Review of school priority list for 2019 - PTA to support middle school furniture, Swimsafe, literacy support, sports uniforms.
- Fundraising goals for 2019 and beyond - what else can we support?
 - a. Lost property room revamp - no further action at present as a new initiative being trialled by teachers to fix the problem.
 - b. Cultural garden & exterior garden refresh - Lisa - discussion that it was timely for a refresh of the Cultural Gardens. Michelle White noted that they were originally done in 1998 and may no longer reflect the range of ethnicities at the school. Good idea for 2020, teachers to mention in teams as an option for Electives next year. Exterior gardens - several parents had queried whether the garden by Fred's shed (by the crossing, on Council land) and the gardens outside the office could be improved. General agreement that the exterior office gardens needed improvement but no action agreed at this time. No PTA funds available at present in any case.
 - c. New ideas: Middles playground refresh and addition to it in light of growing school roll.
- Update on current/in progress PTA support:
 - a. Classroom furniture - middle school - request from the school to provide further funds towards the furniture in addition to the initial \$15,000. Can't commit to whole amount at present as the funds are not available. ***Jen moved that we contribute a further \$14 000 for furniture, with a view to commit a further \$1000 when funds available, seconded by Jodi. Motion Carried.***
 - b. Gully improvements - Ruth - Ruth, Rochelle, Jen and Lisa met with Michelle White to see how the PTA could support her with the gully.
 - Aim of making the current boardwalk safe for Cross Country (week 5 term 3). Needed for training from week 2 of term 3 onwards. Work needed is waterblasting, re-hammering in protruding nails and trimming back of vegetation. 2 options - a quote of \$600 or Craig Brown of Green Agenda (a school family) has kindly offered to do it for free (if suitable water access for his equipment). Could then also paint with gritty paint or add strips to provide grip. Kate C noted that their large rigs might also be able to do the job quite quickly if suitable access. *ACTION: Kate to investigate and update Ruth. Ruth to arrange waterblasting before the start of term 3, trimming and the re-hammering of nails.*
 - Also getting quotes for building an extension to the existing boardwalk. Noted that not the right time of year to actually do this work, and subject to funds being available.
 - Working Bee - potential date of 15 or 22 September to tie in with Conservation Week. Michelle noted that a plan needed to manage what work is needed and to manage the volunteers. Ruth and others happy to help with this. Hold off advertising a date until Michelle has heard back about the outcome of her grant application for work in the gully, as this may impact the scope of what work is done at the working bee.
 - c. Purchase of BBQ - Justin to purchase once back. *ACTION: Lisa to contact Justin to let him know about the school Aber contact.*

Social/Community Events - current and new ideas

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 - a. Term 4 event - Family movie December 6th - movie suggestions: Sing, Tangled, Incredibles, Trolls, Inside Out, The Lorax. *ACTION: Lisa to approach the distributors about licensing rights.*
 - b. New ideas: None noted.
 - c. Coffee mornings - agreement that it would be good to invite the new Board to the next coffee morning as an opportunity to meet the new Board. Next one is 3 July. *ACTION: Lisa to email David to invite the new Board.*

PTA rep for next BOT meeting on Wednesday 26 June 7pm: Jen

Next PTA meeting: Tuesday 13 August 2019 at 7.30pm No meeting for July as only three weeks away and all necessary business is in progress.

Meeting closed 9.06pm